



JOB DESCRIPTION

Job Title: Part Time Seasonal Grounds and Maintenance Worker

Reports To: Construction Manager

Department and Location: Plant / Rudd, IA (M-Sat Hours TBD)

Salary: DOE / Non-Exempt

Prepared Date: August 15, 2022

Basic Job Function: Responsible to perform landscape and facility maintenance tasks to maintain multiple properties / facilities throughout our service area. Additional duties may include assisting Field Technicians with installation and repairs, inventory processing and other duties as assigned. This position is responsible for meeting business operations expectations related to facilities maintenance and to ultimately provide the best customer service experience in support of Plant Operations.

Principal Duties and Responsibilities:

- Turf Care – mowing, edging and weed control.
- Ornamental Care – plant and maintain trees, shrubs, and flower beds.
- Facility Construction and Maintenance – repair and maintenance of facilities, shelters, fences etc.
- Irrigation Maintenance – troubleshoot and maintain manual irrigation systems.
- Landscape Construction – soil preparation, grading, sod/seeding, shrubs, perennial, and flower bed installation
- Janitorial Support – trash collection and removal, cleaning of workshops etc.
- Right of Way Maintenance – roadside weed mowing and trash removal, using walk behind and/or riding mowers and string trimmers.

- Special Event Support – provide support as needed to community groups for special events.

Physical Requirements:

- The ability to lift 50 – 75 pounds as needed.
- Climbing, bending, and walking/standing for extended periods of time and the ability to work long hours including evenings and weekends.
- The ability to successfully perform the functions and responsibilities of the job while potentially working in extreme weather conditions.

Education, Certification and/or Training Qualifications:

- Must be at least 16 years of age by date of hire.
- Must possess and maintain a valid driver's license with a safe driving record and the ability to attend meetings as directed by management.
- Proficient use of general grounds maintenance tools and equipment
- Ability to learn to perform semi-skilled maintenance, construction, and repair work.
- Ability to learn basic horticultural skills to include planting and irrigation.
- Ability to learn methods and safety practices in maintenance operations.
- Ability to establish and maintain cooperative working relationships with those contacted in the course work.
- Ability to work independently in the absence of supervision.

OmniTel Values:

- Puts the customer first and looks to exceed customer expectations.
- "We Make Technology Fun."
- Positive attitude
- Maintains professional business dress appearance and serves as exemplary Ambassador for OmniTel with external customers and vendors.
- Actively participates on a dynamic team.
- Exhibits and entrepreneurial spirit.
- Takes accountability for personal and team performance.

* Please Note: Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time.